PAYYANUR COLLEGE, PAYYANUR
RECRUITMENT OF OFFICE ATTENDANT, MARCH 2024
(Open Quota)

INSTRUCTIONS FOR SUBMISSION OF APPLICATION

1. The application form is available on the website of Payyanur College (www.payyanurcollege.ac.in) in MS Word and PDF formats.

2. Applicants may download the Word file, type in their details, take a print out, and send it to the specified address; or dowload the PDF file, fill in the details in their own hand, and send the same to the specified address.

3. Photocopies of supporting documents to prove age, qualifications, disability, and achievements claimed in the application should be attached to the hard copy of the application. Claims made without supporting evidence shall not be admitted. Original documents will have to be produced as and when called for.

4. The application fees of **Rs.500**/- should be remitted to the S.B. Account No.**67197730807** of Payyanur Educational Society, Payyanur with **State Bank of India**, Payyanur Br. IFSC: **SBIN0070259** and the payment receipt should be attached to the application without which the application shall be rejected.

5. Defective and ineligible applications shall summarily be rejected.

6. Filled-in application along with supporting documents and fee payment receipt is to be sent to **The President, Payyanur Educational Society, Payyanur, (PO), Kannur (Dist.), Kerala – 670307**.

7. The last date for submission of application is within one month from the date of publication of the notification in the news papers. Late or incomplete applications shall not be entertained.